



13th ANNUAL FRANKFORT CRAFT FAIR
SATURDAY, JUNE 20, 2009

APPLICATION LETTER

The Frankfort-Elberta Area Chamber of Commerce invites you to apply to the 13th Annual Frankfort Craft Fair to be held in Market Square Park in historic Frankfort on the shores of beautiful Lake Michigan.

DATES/SHOW HOURS: Saturday, June 20, 2009 - 10:00 am to 5:00 pm.

ADVERTISING: We are committed to timely print ads in local and regional newspapers, calendar of events, Internet, public service announcements, lists in print, broadcasting, and Michigan tourist publications.

MEDIA: This is a juried show open to quality crafts and selected arts. Limited edition prints signed and numbered are acceptable. **NO BUY/SELL ITEMS ALLOWED.**

JURYING: Applications will be juried as they are received. Prior exhibitors are **NOT** automatically accepted. Applicants must submit 3 pictures of current work, 1 picture of booth setup and 1 of work in progress (you making your art/craft. Photos or digital photos printed on photo paper are preferred - (8x10 preferred, 5 x 7 accepted). Please note: we are **no longer accepting slides**. Label each picture with artist's name, media and an arrow indicating the top of the photo. Include an appropriate size, self-addressed, stamped envelope for the return of your pictures and jury results. Your booth will be rejuried during the Fair.

BOOTH FEE: Each booth space is approximately 12' x 12' and the cost is **\$60.00** per space. Make check payable to the Frankfort-Elberta Area Chamber of Commerce.

DEADLINE: Applications must be received no later than **May 1, 2009**. It is to your advantage to **APPLY EARLY** as it increases your chance of becoming an exhibitor and gaining your space preference. Notifications will be sent out after each jurying session.

REGISTRATION & SET-UP: Starts on Friday, June 19 **AFTER 2:00 pm** until **7:00 pm** and again on Saturday, June 20, at 7:00 am until 8:30 am. **Absolutely no exhibitor vehicles are allowed in the Park after 8:30 AM.** You must register before setting up. You will receive your booth assignment when you register. Register at the Information Booth (M-22 & Corning Ave.)

RULES: A list of rules is enclosed with your application. The rules will be enforced. Upon acceptance you will be required to sign a contract to abide by the rules. The committee has the right to exclude any exhibitor not abiding by the rules, the entries in any category, to remove any work considered inappropriate or not consistent with the rules. No refunds to accepted artists after **May 1, 2009**.

COFFEE & DONUTS: Coffee courtesy of Frankfort A&W and Donuts courtesy of Frankfort-Elberta Area Chamber of Commerce will be provided for the exhibitors after 8:00 AM on Saturday morning.

FOOD: Local restaurants and non-profits will be providing a variety of food items on site.

CONTACT: Joanne Bartley, Director, Frankfort-Elberta Area Chamber of Commerce, PO Box 566, Frankfort MI 49635, phone 231-352-7251, fax 231-352-6750 or email: fcfc@frankfort-elberta.com.

***** APPLICATION IS ON THE BACK OF THIS LETTER *****

13th ANNUAL FRANKFORT CRAFT FAIR - 2009 APPLICATION

PLEASE TYPE OR PRINT CLEARLY:

Exhibitor name: (This is how you will be listed on the Craft Fair Program)

Mailing address:

City: _____ State: _____ Zip: _____

Telephone #: home _____ cell _____

Emergency Contact Name & Telephone #: _____

Business name: _____

Email: _____

Booth preference: Single Double Last Year (NOT GUARANTEED) New area _____

Category of work (check only one!) If you check other give specific description.

Baskets: floral leather

other _____

Drawing/graphic arts: pen & ink or pencil photography pastels or charcoal

other _____

Food: _____

Glass: blown stained painted or etched other _____

Jewelry: metal clay fused glass mineral gem wire wrap other _____

Mixed Media: _____

Painting: oil acrylic watercolor other _____

Pottery: functional non-functional tiles other _____

Sculpture: metal soft sculpture other _____

Textile: sewn wearables painted appliquéd clothing weaving leather Batik other _____

Wood: furniture toys turning other _____

Miscellaneous/Other: _____

Price range of your product: _____

ENTRY GUIDELINES: Submit 3 photos representative of your current work, plus 1 of your booth setup and 1 of work in progress. Include a self-addressed stamped envelope for the return of your photos. Photos or digital photos are preferred and must be at least 5 x 7, 8 x 10 are preferred and printed on photo paper.

Fee: Entry fee is **\$60.00** per booth space (12 x12) **Hours:** 10:00 am to 5:00 pm **Entry Deadline:** **May 1, 2009**

Read & Sign the Following: The undersigned applicant understands the conditions under which he/she will be allowed to exhibit in the Frankfort Craft Fair on June 20, 2009. If chosen to participate in the Fair, the undersigned agrees for his/her administrator and assigned, to release, discharge, indemnify and hold harmless the City of Frankfort and the Frankfort-Elberta Area Chamber of Commerce and their assigns, agents and employees of and from all claims, demands, action or cause of action, which may hereafter exist by reason of any damage, loss or injury which may be sustained by the undersigned in consequence of being allowed to participant in the Frankfort Craft Fair.

If this application is accepted I/we give permission to use my name, business name, slides and photographs for the purpose of publicizing this Fair in the media, print and on the Internet.

Signature _____ Date _____

Office Use Only

Date entry received _____ Date juried _____

Amount enclosed _____ Notified/fee returned _____

Accepted: Yes No Wait List Check No. _____